

**ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY**

Quarterly Report Period Covered July-Sept 2012 ANC 2C

**Summary of Receipts and Disbursements: Checking Account**

**Balance Forward** (from "Ending Balance" of Previous Quarterly Report) \$ 43411.18

**Receipts:**

District Allotment(s)	\$ <u>2443.77</u>
Interest Income	\$ _____
Other Deposits	\$ _____
Transfer(s) from Savings Account	\$ _____

**Total Receipts** \$ 2443.77

**Total Funds Available** \$ 45854.95

**Disbursements:**

1. Net Salary and Wages	\$ _____
2. Workers Compensation	\$ _____
3. Insurance:	\$ _____
a. Health	\$ _____
b. Casualty/Property	\$ _____
4. Total Federal Wage Taxes	\$ _____
5. State (DC, MD, VA) Wage Taxes Paid	\$ _____
6. Unemployment Insurance Contributions	\$ _____
7. Tax Penalties Paid	\$ _____
8. Local Transportation	\$ _____
9. Office Rent	\$ _____
10. Telecommunication Services:	\$ _____
a. Landline Telephone	\$ _____
b. Cellular Telephone	\$ _____
c. Cable/Internet Services	\$ _____
11. Postage and Delivery	\$ _____
12. Utilities	\$ _____
13. Printing and Copying	\$ <u>560.00</u>
14. Flyer Distribution	\$ _____
15. Purchase of Service	\$ <u>250.00</u>
16. Office Supplies	\$ _____
17. Office Equipment:	\$ _____
a. Rental	\$ _____
b. Purchase	\$ _____
18. Grants	\$ <u>3000.00</u>
19. Training	\$ _____
20. Petty Cash Reimbursement	\$ _____
21. Transfer(s) to Savings Account	\$ _____
22. Bank Charges	\$ <u>4.92</u>
23. Website/webhosting	\$ _____
24. Other (Attach a detailed fully-supported explanation)	\$ <u>15.00</u>

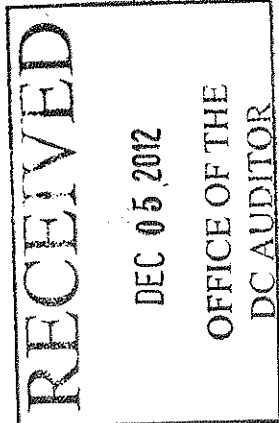
**Total Disbursements** \$ 3829.92

**Ending Balance:** (Should Agree with Checkbook Balance at End of Quarter) \$ 42025.03

Approval Date By Commission: 10-3-12

<u>[Signature]</u> Treasurer	<u>[Signature]</u> Chairperson	<u>[Signature]</u> Secretary
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Secretary Certification [Signature] Date 10-3-12



I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.

Please list each check issued this quarter, including voided checks, and attach copies of your bank statements, back and front of canceled checks, receipts/invoices, contracts, agreements, grant request letters, minutes, and any other documentation that supports the disbursements listed herein. Failure to submit copies of appropriate supporting documentation will result in disallowance of the related disbursement.

Check #	Date	Payee	Amount	Expense Category #	Purpose of Expenditure	Date Approved (1)
5032	7-9	Friend of Bundy	3008	18	Grant	6-12-12
5033	7-13	Miller Copying	560	13	Newsletter	7-11-12
5034	7-13	Karen Loveridge	125	15	Minute Taker	7-11-12
5035	7-13	Alex Padias	15	24	Paid Handling Fee	7-11-12
5036	9-5	Karen Loveridge	125	15	Minute Taker	9-5-12

(1) If ongoing operating expense, indicate "Budget" and date budget was approved. If not included in approved budget, indicate date Commission approved the expenditure.

**SAVINGS ACCOUNT**

**Balance Forward:** \$ 0

**Receipts:**

Transfer(s) From Checking Account \$ 0

Other (Interest Earnings, etc.) \$ 0

**Total Receipts** \$ 0

**Total Funds Available:** \$ 0

**Disbursements:**

Transfer(s) to Checking \$ 0

Other \$ 0

**Total Disbursements** \$ 0

**Ending Balance:** \$ 0

CHECKING AND SAVINGS ACCOUNT DEPOSITS		
Please list each deposit made this quarter into the ANC's <u>checking</u> and <u>savings</u> account		
Deposits to Checking Account (Include transfers from savings account)		
Date	Amount	Source
9-20-12	2443.77	DC Government
Deposits to Savings Account (Include transfers from checking account)		
Date	Amount	Source
N/A	→	
↓		