

**ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY**

Quarterly Report Period Covered Oct, Nov, Dec 2011 ANC 2C

**Summary of Receipts and Disbursements: Checking Account**

**Balance Forward** (from "Ending Balance" of Previous Quarterly Report) \$ 40,476.70

**Receipts:**

District Allotment(s)	\$ <u>7329.37</u>
Interest Income	\$ _____
Other Deposits	\$ _____
Transfer(s) from Savings Account	\$ _____

**Total Receipts** \$ 7329.37

**Total Funds Available** \$ 47,806.07

**Disbursements:**

1. Net Salary and Wages	\$ _____
2. Workers Compensation	\$ _____
3. Insurance:	
a. Health	\$ _____
b. Casualty/Property	\$ _____
4. Total Federal Wage Taxes	\$ _____
5. State (DC, MD, VA) Wage Taxes Paid	\$ _____
6. Unemployment Insurance Contributions	\$ _____
7. Tax Penalties Paid	\$ _____
8. Local Transportation	\$ _____
9. Office Rent	\$ _____
10. Telecommunication Services:	
a. Landline Telephone	\$ _____
b. Cellular Telephone	\$ _____
c. Cable/Internet Services	\$ _____
11. Postage and Delivery	\$ _____
12. Utilities	\$ _____
13. Printing and Copying	\$ <u>175.00</u>
14. Flyer Distribution	\$ _____
15. Purchase of Service	\$ _____
16. Office Supplies	\$ _____
17. Office Equipment:	
a. Rental	\$ _____
b. Purchase	\$ _____
18. Grants	\$ _____
19. Training	\$ _____
20. Petty Cash Reimbursement	\$ _____
21. Transfer(s) to Savings Account	\$ _____
22. Bank Charges	\$ <u>30.00</u>
23. Website/webhosting	\$ _____
24. Other (Attach a detailed fully-supported explanation)	\$ <u>625.00</u>

**Total Disbursements** \$ 830.00

**Ending Balance:** (Should Agree with Checkbook Balance at End of Quarter) \$ 46,976.07

Approval Date By Commission: 2-1-12

[Signature] Treasurer      [Signature] Chairperson      [Signature] Secretary

Secretary Certification [Signature] Date 2-1-12

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.





**SAVINGS ACCOUNT**

Balance Forward:

\$ N/A

Receipts:

Transfer(s) From Checking Account

\$ N/A

Other (Interest Earnings, etc.)

\$ ↓

Total Receipts

\$ N/A

Total Funds Available:

\$ ↓

Disbursements:

Transfer(s) to Checking

\$ N/A

Other

\$ ↓

Total Disbursements

\$ N/A

Ending Balance:

\$ N/A

CHECKING AND SAVINGS ACCOUNT DEPOSITS		
Please list each deposit made this quarter into the ANC's <u>checking</u> and <u>savings</u> account		
Deposits to Checking Account (Include transfers from savings account)		
Date	Amount	Source
10-13-11	2443.77	DC Gov't
10-31-11	2441.83	↓
10-31-11	2443.77	
Deposits to Savings Account (Include transfers from checking account)		
Date	Amount	Source
N/A		→
↓		